



**NAVAJO WESTERN WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, March 20, 2024 - 1:00 PM
MINUTES**

(For Approved 2024 Apr 11 BOD Mtg)

I. CALL TO ORDER

The Navajo Western Water District Board of Directors Meeting was **called to order by President Dave Rogers on Wednesday, March 20, 2024, at 1:01pm**

II. ROLL CALL

Roll call found the following Board Members present: President Dave Rogers, Vice President Gary Baldwin, Secretary Vanna Morningstar and Director Dan Palmisano. Treasurer Rick Williams had an excused absence. A **quorum has been established.**

III. MINUTES FOR THE REGULAR BOARD MEETING of February 08, 2024.

President Dave Rogers asked if the minutes had any additions or corrections. **Vice President Gary Baldwin made the motion to accept the minutes as presented. Director Dan Palmisano seconded. The minutes were unanimously approved.**

IV. TREASURER'S REPORT (Rick Williams, Treasurer)

Bookkeeper Susan Smith presented the reports (for Dec 2023, Annual 2023, Jan 2024, Feb 2024). The CPA reviewed the fiscal year Balance Sheet and Income Statements along with the Exemption Audit Long Form. The CPA made some changes regarding payroll and Rural Billing accounting. Depreciation is done at the end of the year. The Net Income for January 2024 was \$1,732.63. **The motion to approve the report as presented was made by Director Dan Palmisano, Vice President Gary Baldwin seconded, and the Treasurer's Report was accepted as read.**

V. REPORTS

A. Water Operations Report-For Feb (David Rabideau, Water Facility Operator)

Dave Rabideau presented his report. *See attached report.* Thank you, Dave!

Six customers were discussed regarding forgiveness of Water Overage Penalty Fees. Dave confirmed leaks for five of the customers. **Motions were made on each customer of these five customers with their requests to forgive the one-time Penalty Overage Fee, motions were seconded, and the requests were accepted.**

The sixth customer was unanimously denied their request.

V. REPORTS (cont.)

B. President's Report (Dave Rogers, President)

President Dave Rogers presented water usage charts comparing August 2023 to February 2024. After discussions, **the Board will review a third comparison chart this summer.**

President Dave Rogers thanked Dave, Susan and Sam" for the outstanding job they have done.

C. Office Administration ("Sam" Bonham, Ofc. Adm)

"Sam" reported her progress regarding projects in process. Good work!

VI. OLD BUSINESS

None

VII. NEW BUSINESS

Dan Harper, owner of WITS, proposed installation of three additional cameras on NWWD property in response to the recent theft occurring on NWWD property. He described locations, benefits, and cost. **Secretary Vanna Morningstar made the motion to approve the proposal for security and safety equipment, not to exceed \$1,600.00, Gary Baldwin seconded, and the motion was unanimously approved.**

Vice President Gary Baldwin made the motion to enter into Executive Session per CRS24-6-402(4)(f): Personnel Matters at 3:30pm, Director Dan Palmisano seconded, unanimously approved. Secretary Vanna Morningstar made the motion to exit Executive Session at 3:51pm, Vice President Gary Baldwin seconded, and the regular session began.

Vice President Gary Baldwin made the motion to accept the Water Operator Consultant contract, Secretary Vanna Morningstar seconded, and the motion passed.

Secretary Vanna Morningstar made the motion to make pay increases retroactive to February 2024. Director Dan Palmisano seconded, and the motion passed.

VIII. Adjournment

There being no other business before the board, **Vice President Gary Baldwin made the motion to adjourn, Director Dan Palmisano seconded - The meeting was adjourned at 4:03pm.**

Respectfully submitted,
Vanna Morningstar, Secretary

Attachments: Water Operations Report (for Mar 2024)
Financial Reports (December 2023)