

NAVAJO WESTERN WATER DISTRICT
BOARD of DIRECTORS MEETING
March 8, 2023

- 1) The Navajo Western Water District Board of Directors Meeting was called to order by President Dave Rogers on March 8, 2023, at 1:03p.m.
- 2) Roll call found the following Board Members present: President Dave Rogers, Treasurer Susan Smith, Secretary Vanna Morningstar, Director Arnold Marquez, and Vice President Charlene Baldwin. All Board members were present.
- 3) Secretary reading of the minutes for February 8, 2023
President Dave Rogers asked if the minutes had any additions or corrections. Treasurer Susan Smith made a motion to accept minutes as read. Vice President Charlene Baldwin seconded, and the minutes were approved.
- 4) Treasurer's Report
Treasurer Susan Smith reported a net profit \$10,142.23 for the month of February. Secretary Vanna Morningstar made the motion to accept the report as presented, Vice President Charlene Baldwin seconded, and the report was approved. Treasurer Susan Smith inquired about the due date of the yearly 'exemption from audit' form. That date is March 31st. President Dave Rogers had asked Susan for an aging past due amount. Treasurer Susan Smith reported that amount is just past \$11,000.
- 5) Water Operations Report
See attached report. Thank you, Tom Northup!
- 6) Business Managers Report
Jodi McCoy reported that San Isabel Electric needed an overhead easement for a powerline. Secretary Vanna Morningstar made the motion to sign the request for easement and Director Arnold Marquez seconded. The easement is signed. Jodi explained that our current \$2.50 fee for credit card payments by customers had a break even at \$75.00. She said some customers pay much more and how she was adjusting. Rural Billing has some options for accepting credit card payments, so this discussion was

tabled for further inquiry. Jodi asked Director Arnold Marquez (elections officer) about deadlines of elections notice and procedures. Jodi had two customers request that she ask the Board to waive the overage fees as they could not come to the meeting. After discussion, Treasurer Susan Smith made the motion to credit the \$250 fee from the Sandoval's bill as they had a leak and repaired it. Susan also made a motion not to credit the Powel's as they are consistently excessive water users and no leak was detected. Director Arnold Marquez seconded the motions, and they were passed. President Dave Rogers requests that customers who cannot come to the Board bring a written letter of request and have Tom Northup inspect the invoices for leak repair or other technical knowledge.

7) Old Business

The office scanner is not able to email our web site tech. Treasurer Susan Smith said she will try to contact him.

8) New Business: Executive Session CRS 24-6-402-402(4)(f)

Treasurer Susan Smith made a motion to enter Executive Session at 2:30p.m. Director Arnold Marquez seconded. Executive session for Personnel Matters: Mary Samarzia began. Secretary Vanna Morningstar made a motion to come out of executive session at 3:40 p.m. Treasurer Susan Smith seconded. The Board requests discussion with Mary Samarzia and Jodi McCoy together at the next Board meeting.

- 9) Public Session: Customer Frank Sims requested waive of the \$250 overage fee, explaining he had a leak. Tom Northup assisted him, and the leak was repaired. Treasurer Susan Smith made the motion to credit the fee, Vice President Charlene Baldwin seconded, and the credit was approved. _____

Adjournment

There being no other business before the board, Treasurer Susan Smith made a motion to adjourn. Director Arnold Marquez seconded. The meeting was adjourned at 3:41 p.m.