



**NAVAJO WESTERN WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, December 13, 2023 - 1:00 PM
MINUTES
(Approved - Jan 09 BOD Mtg)**

I. Call To Order

The Navajo Western Water District Board of Directors Meeting was called to order by President Dave Rogers on Wednesday, December 13, 2023, at 1:05p.m.

II. Roll Call

Roll call found the following Board Members present: President Dave Rogers, Vice President Gary Baldwin, Treasurer Rick Williams, Director Dan Palmisano. Secretary Vanna Morningstar had an excused absence. **A quorum has been established.**

III. Public Session

The Special Meeting previously planned to approve and sign the Budget Resolution was moved to January 2024 Meeting due to state government changes occurring that affect the mill levy assessment from the Assessor. After discussion regarding certification deadlines, **a Motion was made by Director Dan Palmisano to hold the January Special Meeting before the Regular Meeting on Tuesday January 9, 2024, Treasurer, Rick Williams, seconded –Unanimously approved.**

IV. Reading/Approval of Minutes – Nov 08, 2023, Mtg

President Dave Rogers asked if the Minutes had any corrections or additions. **The motion to approve the Minutes as presented was made by Director Dan Palmisano, Treasurer Rick Williams seconded, the Minutes were unanimously approved.**

V. Treasurer's Report

Treasurer Rick Williams presented the October 2023 Financial Reports. The net profit for October is \$9,730.48. **Vice-President Gary Baldwin made the motion to Approve the report as presented, Director Dan Palmisano seconded, the Treasurer's Report was unanimously approved.**

VI. Water Operations Report

Tom Northup reported on Samsara: We have 2 more years with them, and Tom suggests that a plan with Royal Electric would serve us better going forward.

Well 8 - they replaced the meter. Dave from Barlett Well Company certified the well. Tom recommends his work going forward.

Well 3 - went down. A pump and motor starter will be installed on Tuesday.

VII. President's Report

Dave Rabideau the newly hired Water Operator is doing Great!
President Rogers also said, "it's the end of the year, we had some trials and tribulations everyone has overcome, and the office is running well".

VIII. Office Report

"Sam" Bonham asked for the approval of purchase of another file cabinet for the HR/Payroll files. After discussion, **Director Dan Palmisano made a motion to approve the purchase of a non-fire safe with lock, Vice President Gary Baldwin seconded, and the motion passed.**

President Dave Rogers read the bank required Resolution 2023-12 to authorize a debit card. **The Resolution was signed.**

SDA dues notice to renew was received.

The **office will be closed** Monday, December 25 and Tuesday, December 26, 2023. Also, January 1, and 2, 2024. Steve will be on call those days.

IX. Old Business

Director Dan Palmisano inquired about what has been done regarding the problem with real estate transactions and billing we have had. "Sam" answered that she has been speaking with title and real estate companies and will "blast email" to realtors, title companies, etc., in January with information to remedy the problems.

X. New Business

None

XII. Adjournment

There being no other business before the board, **Vice President Gary Baldwin made the motion to adjourn, seconded by Director Dan Palmisano, the meeting was adjourned at 2:41 p.m.**

Respectfully submitted,
Vanna Morningstar, Secretary

Attachments: Water Operations Report (Nov2023)