



**NAVAJO WESTERN WATER DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**Wednesday, May 10, 2023**

**1:00 PM**

**MINUTES**

**Of Record**

**I. Call To Order**

The Navajo Western Water District Board of Directors Meeting was called to order by President Dave Rogers on May 10, 2023, at 1:00p.m.

**II. Roll Call**

**A. Seating of New Members and Election of Officers**

Roll call found the following Board Members present: President Dave Rogers, Treasurer Susan Smith, Secretary Vanna Morningstar, and Vice President Charlene Baldwin.

**Seating of new members and election of Officers commenced:** Vice President Charlene Baldwin administered the Oath to President Dave Rogers. President Dave Rogers administered the Oath to Secretary Vanna Morningstar and to Rick Williams. The Oaths were signed. President Dave Rogers had one letter of request for intention to be on the Board, to fill the opening left by Arnold Marquez, submitted by Gary Baldwin. Secretary Vanna Morningstar made the **motion to accept the appointment of Gary Baldwin, Rick Williams** seconded, and the **motion was accepted.**

Treasurer Susan Smith self-nominated to continue as Treasurer, President Dave Rogers seconded, and the **motion passed.**

Treasurer Susan Smith nominated President, **Dave Rogers to continue as President,** Gary Baldwin seconded, and the **motion was passed.**

Treasurer Susan Smith nominated Secretary **Vanna Morningstar to continue as Secretary,** Gary Baldwin seconded, and the **motion was passed.**

**Gary Baldwin self-nominated** to be Vice President, President Dave Rogers seconded, and the **motion was passed.**

**Rick Williams is the Director.**

**III. Reading of Minutes**

Secretary reading of the **Minutes for April 12, 2023.** President Dave Rogers asked if the Minutes had any additions or corrections. Treasurer Susan Smith made a motion to accept Minutes as read, with a few spelling corrections. Vice President Gary Baldwin seconded, and **the Minutes were approved.**

#### IV. Treasurer's Report

Treasurer Susan Smith reported a net income of \$11,637.90 for the month of April. Her requests to the Auditor to get the Journal Entries done have not been responded to. Secretary Vanna Morningstar made the motion to **accept the Treasurer's report**, Vice President Gary Baldwin seconded, and the **motion was accepted**.

#### V. Technician's Report

See attached report. Tom Northup reported that the Meter programming issues are resolved. Tom stated that the chlorine tester is 10yrs old and requested to purchase a new one. The quote is \$628.00 plus shipping. Secretary Vanna Morningstar made the **motion to purchase a new chlorine tester**, Treasurer Susan Smith seconded, and **the motion passed**.

#### VI. Business Manager's Report

Jodi McCoy reported the new online payment system is in place and that training will be scheduled soon. Customers will see the option information printed on the next billing statements. Jodi McCoy submitted her letter of resignation. Treasurer Susan Smith made a **motion to enter Executive Session** at 1:49 p.m., Vice President Gary Baldwin seconded. Treasurer Susan Smith made a motion to exit Executive Session at 1:56 p.m., Vice President Gary Baldwin seconded.

#### VII. Old Business

Elections Officer Gary Baldwin reported compliance with the notification papers regarding the cancellation of elections papers. Published in the newspaper, submitted, and registered to the courthouse by the prescribed dates.

#### VIII. New Business

President Dave Rogers presented six letters from customers requesting consideration for refunds regarding overage fees.

1) Alex Mills: After review and discussion, Secretary Vanna Morningstar made a **motion to forgive \$500.00 of the total amount due one time only**, Vice President Gary Baldwin seconded, and the **motion passed**.

2) Michael Nation: His leak was repaired promptly. Treasurer Susan Smith made the **motion to waive the \$250.00 overage fee**, Director Rick Williams seconded, and the **motion was passed**.

3) Richard Schwartz: After review and discussion, including Tom Northup, Treasurer Susan Smith made the **motion to credit the overage fees due one time only**, based on the letter submitted. Secretary Vanna Morningstar seconded, and the **motion was passed**.

4) Gina Powell: After review of usage history and that the Board raised the gallon usage last month to 8,000 to incur the fee, Secretary Vanna Morningstar made the **motion to forgive \$750.00**. Vice President Gary Baldwin seconded, and the **motion passed**.

5) Mark Lofgren: After review and discussion with Tom Northup, Secretary Vanna Morningstar made the **motion to credit \$250.00, one time only**. Director Rick Williams seconded, and the **motion passed**.

6) Megan Ginanni: After review of usage history and our change to 8,000 gallons, Vice President Gary Baldwin made the **motion to forgive the \$250.00**. Treasurer Susan Smith seconded, and the **motion was passed**.

Treasurer Susan Smith requested to have a CPA firm conduct an Audit. She will present her research next month.

#### **IV. Public Session**

None

#### **V. Adjournment**

There being no other business before the board, Treasurer Susan Smith made a **motion to adjourn**. Director Rick Williams seconded. **The meeting was adjourned at 3:09 p.m.**

Respectfully Submitted,  
Vanna Morningstar, Secretary

VM:msb

Attachment(s): Technicians Report