

NAVAJO WESTERN WATER DISTRICT  
BOARD of DIRECTORS MEETING  
February 8, 2023

- 1) The Navajo Western Water District Board of Directors Meeting was called to order by President Dave Rogers on February 8, 2023, at 1:12p.m.
- 2) Roll call found the following Board Members present: President Dave Rogers, Treasurer Susan Smith, Secretary Vanna Morningstar, and Director Arnold Marquez. Vice President Charlene Baldwin was absent.
- 3) Secretary reading of the minutes for January 11, 2023  
President Dave Rogers asked if the minutes had any additions or corrections. Treasurer Susan Smith made a motion to accept minutes as read. Director Arnold Marquez seconded, and the minutes were approved.
- 4) Treasurer's Report  
Treasurer Susan Smith reported a net profit \$4,815.16 for the month of January. The Treasurer's report was not available to the Board at this meeting. Office manager Jody McCoy explained the delay was due to the workload and answering customer questions regarding the new billing system. Treasurer Susan Smith reported \$19,981.46 as billing A/R with the new billing system for the month of January.
- 5) Water Operations Report  
See attached report. Tom Northup is still working on the technical side of the meter read and billing interface.
- 6) Business Managers Report  
Jodi McCoy suggested that Director Arnold Marquez be our election official for upcoming elections in May. Treasurer Susan Smith made the motion to officially appoint Director Arnold Marquez to be the designated election official for Navajo Western Water. Secretary Vanna Morningstar seconded. Jody McCoy informed the "Family Leave" opt out deadline is March 31, 2023. Secretary Vanna Morningstar made a motion to opt out of the "Family Leave" participation. Director Arnold Marquez seconded, and the motion was passed. Treasurer Susan Smith will fill out the required form.

7) Old Business

Resolution 2023-01 papers are ready for signatures. Motion lights were installed at Fire Station 2 by HCFD adding security with no cost to NWWD.

8) New Business: Executive Session CRS 24-6-402-402(4)(f)

Secretary Vanna Morningstar made a motion to enter Executive Session at 1:47p.m. Director Arnold Marquez seconded. Executive session for Personnel Matters: Steve Baldwin, Mary Samarzia and Jody McCoy began. Treasurer Susan Smith made a motion to come out of executive session at 3:44 p.m. Director Arnold Marquez seconded. Secretary Vanna Morningstar made a motion to increase Steve Baldwin's pay 3% on top of the minimum wage increase made January 1, 2023. Treasurer Susan Smith seconded, and the motion was passed. Concerns for employee safety when working after posted office hours were discussed and agreed that doors will be locked after or before posted office hours. Letters being sent on behalf of the Board members will be proof read by two Board members. Jody McCoy's hours after five hours a day will be matched with comp time. The Board requests discussion with Mary Samarzia at the next Board meeting regarding her one-year evaluation. Treasurer Susan Smith is looking into options to access accounting without disrupting Jody McCoy's office work. NWW's website is behind in updates. Treasurer Susan Smith suggested sending her reports directly to Bennie. President Dave Rogers said he will speak to Bennie about the updates needed.

9) Public Session: None

Adjournment

There being no other business before the board, Treasurer Susan Smith made a motion to adjourn. Secretary Vanna Morningstar seconded. The meeting was adjourned at 4:12 p.m.